**POUND RIDGE FIRE DISTRICT**

**MINUTES OF THE JANUARY 10, 2023 REGULAR MEETING**

**PRESENT:** Chairman Pete Gallagher,Vice Chairman Joe Roemer, Commissioners David Ekholm, Edward Trail, Frank Tavolacci, Caretaker James Dodge and Chief Vincent Zafonte

 **ALSO PRESENT:** Secretary/Treasurer Justin Friedland

**CALL TO ORDER:** Chairman Gallagher called the regular meeting of the Pound Rid g e Fir e District to order at 7:28 P.M.

**APPROVAL OF M INUTES:**

## Commissioner Ekholm’ s motion to accept the December minutes was seconded by Commissioner Tavolacci and was unanimously approved.

**APPROVAL OF BILLS:**

## Commissioner Roemer’s motion to approve payment of the bills was seconded by Commissioner Ekholm and was unanimously approved.

**APPROVAL OF TREASURER'S REPORT:**

## Commissioner Tavolacci’s motion to approve the Treasurer's Report was seconded by Commissioner Ekholm and was unanimously approved.

**CHIEF'S REPORT:**

Chief Zafonte advised there were 34 calls for the month of December: 3 fires, 8 h azardous conditions, 3 service calls, 1 good intent call, and 19 false alarms.

For the year 2022 there were a total of 332 calls: 22 fires, 1 Rupture/Explosion, 27 EMS, 65 hazardous conditions, 19 service, 30 good intent, and 168 false alarms.

See attached docs.

**M EM BERSHIP:**

## No Report

**CHIEF'S PURCHASES**

 The chief had no purchases at this time. There was a discussion of asking Mark Miller to get ready to move his trucks and equipment from the back parking in preparation for the district upcoming building project. Commissioner Ekholm will speak to Mark Miller and ask him to be prepared to move starting in June.

 Chairman Gallagher observed that the Chief’s budget was reduced to $15,000 from $25,000 in anticipation of the building project. He then suggested restoring $5,000 of that reduction to the budget.

 **Commissioner Ekholm moved to move $5,000 from the miscellaneous line to the Chief’ Equipment Purchase line. Seconded by Comm. Trail. Unanimous approval.**

 Chief Zafonte asked about food budget for drills. Existing budget line for drills is $5,000. Chief said he and his officers were looking into professional services of a chef to prepare food as member Jane Darold is no longer cooking for the drills. 22-25 drills per year. Chief will continue to investigate providers and other possibilities and report back to the board.

 Payment needs to be made for new Chief’s truck. Final cost is $3,300 over amount specified in permissive referendum. Overage to come out of Chief’s Equipment purchase line.

**LONG TERM PLANNING UPDATE:**

Building addition planning is progressing now that the Bond has passed. Discussion followed regarding membership on the building committee.

Chairman Gallagher pointed out that the district budget for apparatus maintenance exceeds the threshold where competitive bidding may be necessary.

# WATER SUPPLY:

Commissioner Ekholm said a site meeting is being set up at PRES to continue discussion of their pond, access and the need to improve. Chief Zafonte said the department is going to actively keep track of the status of water sources in the district and will appoint a Captain of water supply sites.

 **TRAINING**:

Chief Zafonte said he and his officers want to be more aggressive on practical training and would like to move such things a sexual harassment and violence in the workplace training to an on-line format, rather than spending two training nights on essentially classroom training. Also would like to change CPR training to on-line, or off site. No motions made. Chief Zafonte and Caretaker Dodge to investigate.

# INSURANCE: No report

**COM PUTER:** Chairman Gallagher asks that Caretaker Dodge make a list of all accounts, user names and passcodes used by the district, so we are protected in the event that Caretaker Dodge, who currently is the administrator of all these accounts, is incapacitated. Same for accounts with HVAC, water, plumbing, etc.

**TOWN & PLANNING BOARD M EETINGS:** No report

**MEDICAL:** No report

# ADDITIONAL BUSINESS:

 A solenoid in the transfer switch burned out. Fixed

 Northeast generator has to fix existing generator water leak for $3,000. From Building maintenance.

 Vote to continue sponsorship of Boy Scouts. Unanimous.

Caretaker Dodge wants to hire cleaners @ $530/month. Need three quotes and need to decide which budget line to take the funds from.

Continued conversation re: food at drills. Chief Zafonte has spoken to 5 providers and the Treasurer of the department about funding, and what the economics would be using La Famiglia, Scott’s Corners, DiNardo’s, Jane Darold, or another privately hired cook. Or wait until the building project is finished. Decision made to conduct more research on the matter.

Chairman Gallagher will sit down with Sam and another commissioner to discuss Caretaker role and duties.

There being no additional business to come before the Board Commissioner Ekholm’s motion to adjourn the meeting was seconded by Commissioner Roemer and unanimously agreed to by all the attending Commissioners. Accordingly, the meeting adjourned at 8:34 P.M .

Respectfully submitted, Justin Friedland

Secretary/Treasurer

**Monthly Incident Summary by Incident Type**

**Date Range: From 12/1/2022 To 12/31/2022**

**Incident Type(s) Selected: All**

**Incident**

**Count**

**Incident Type Resp. Total Value**

Fire 3

Hazardous Condition 8

Service Call 3

Good Intent 1

 False Call 19

**Totals 34**

**Yearly Incident Summary by Incident Type**

**Date Range: From 1/1/2022 To 12/31/2022**

Fire 22

Rupture/Explosion 1

EMS/Rescue 27

Hazardous Condition 65

Service Call 19

Good Intent 30

False Call 168

**TOTAL 332**